

The State Preservation Board

# Internship Program

The State Preservation Board Internship Program is designed to provide undergraduate and graduate level students unpaid internships that offer students an opportunity to gain practical public administration, museum, historical collections/curatorial, and visitor services experience relevant to their coursework and career interests.

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## Goals

The State Preservation Board Internship Program will:

- Give students an overview of state government by working closely with Agency staff
- Provide students with experience working in Museum departments, Historical Collections/Curatorial, Visitor Services fields, and Agency Administration
- Allow students to earn course credit, depending on internship, degree plan, and institution
- Enhance appreciation of public service
- Enable students to begin building a work history



## Internships

Internships may be available in the following division programs:

- Agency Administration including: Human Resources; Information Resources; Administrative Law; Accounting
  - Graphic Design
  - Enterprise Management, including Retailing
  - Historical Collections/Curatorial, including historic decorative arts, furnishings, the artwork in the Texas Capitol, and the photographic and videographic collections
  - Bullock Texas State History Museum: Exhibits; Education; Administration; Theater; Public Programming; Public Relations and Marketing; Graphic Design; Membership; Rentals and Special Events; and Volunteer Program Administration
  - Capitol Visitors Services, including tourism promotion, exhibit development, and heritage/cultural tourism
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## Nature of Work:

The nature of the work will vary based on the internship. Refer to the list of available internships for descriptions of work to be performed in each internship.

## Application Packet:

- Completed Internship Application
- Resume
- Transcript
- Questions? Please call 512/463-5495

## Application Deadlines

- Varies by semester. Please contact Human Resources at [TSPB.Employment@tspb.texas.gov](mailto:TSPB.Employment@tspb.texas.gov) for specifics.
  - **Online:** [tspb.texas.gov](http://tspb.texas.gov)
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## How to Apply

- Email: [TSPB.Employment@tspb.texas.gov](mailto:TSPB.Employment@tspb.texas.gov)
  - Mail: State Preservation Board  
Attn: HR, Internship Program  
201 E. 14th St., Suite 950  
Austin, TX 78701
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